



The Official Guide

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What is Wakelet?

Wakelet is a free to use platform that helps you and your learning community to save and organize resources, showcase work, and collaborate on assignments, projects and more!

You can save any link on the web to Wakelet, organize multiple links into beautiful collections, and then share those collections with whoever you want!

This eBook will help you quickly become a Wakelet superstar, and enhance your teaching and learning forever.

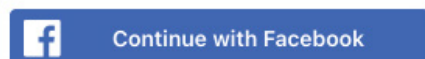
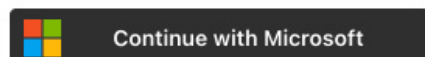
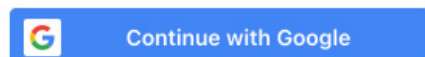
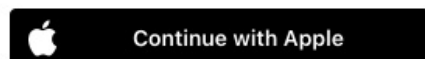
Sign up for free at
wakelet.com

Creating an account

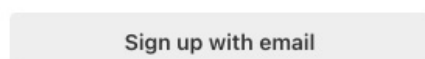
Sign in or create an account

You can create a Wakelet account using your existing Apple, Google, Microsoft or Facebook account. Or you can sign up with your email address.

Upon sign up, we will ask you a few questions to help you get started. Then you'll be taken to your home page!

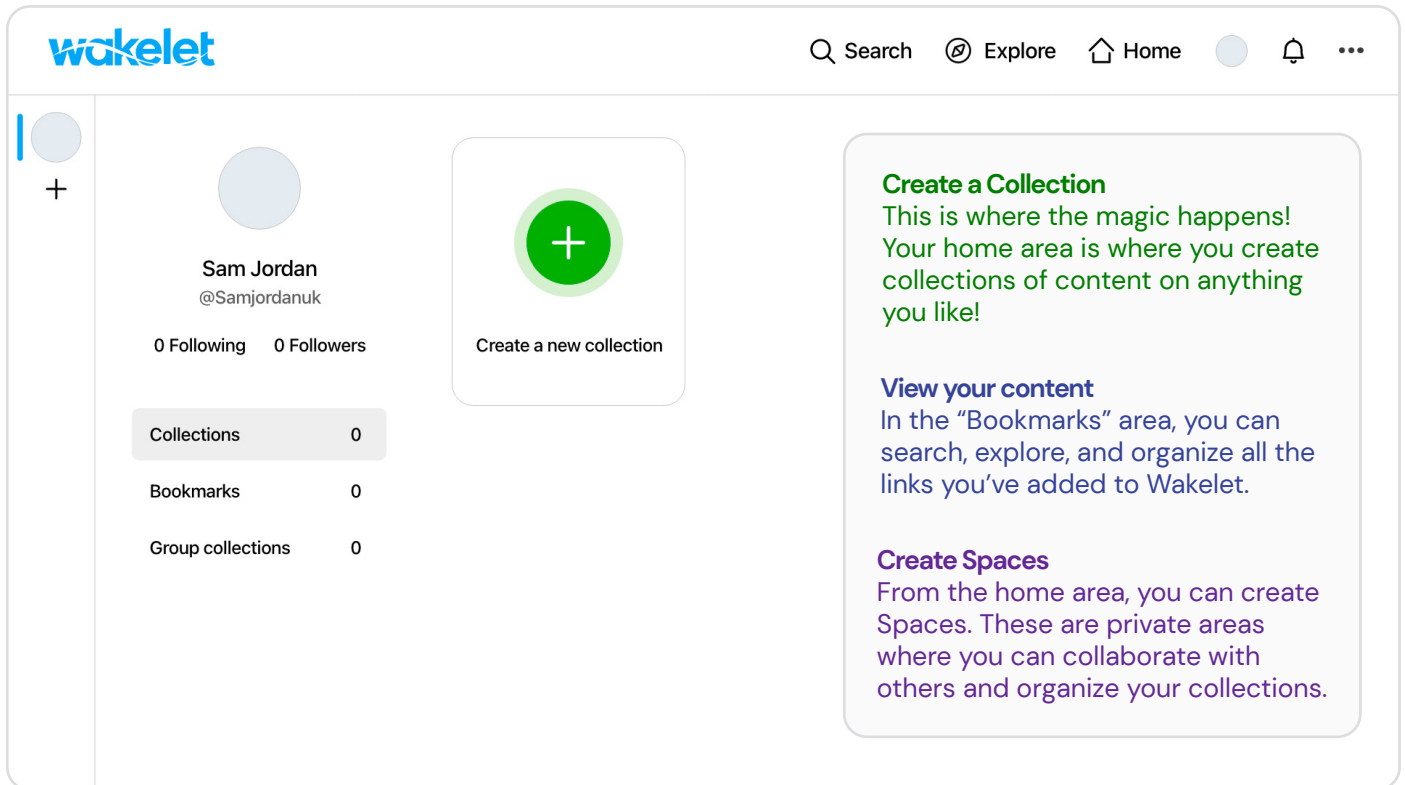


Or



The Home Page

Where your collections live



Creating your first collection

Starting off your collection

Collections are at the heart of the Wakelet platform.

Collections are groups of content from the web, arranged and organized however you want. Add your own personal content and create collections on any topic!



Create a new collection

Click the plus button!

Simply click the big green plus button to create a collection. You can create as many as you like, and update them whenever you wish.

Title & Description

Add a title and description to let people know what your collection is about!



Cover Image

Add a cover image to make your collection look sharp! You can either upload an image from your computer, or add one from our free image library.



Layout

Choose from 5 different layouts to make your content even more engaging. You can choose from list view, grid view, media view, mood board and columns



Adding Items to your collections

Add your first item

It's time to add your first item! Try copying and pasting a link from the web. A Youtube video, article, podcast or website is usually a good start!



Paste any link

You can paste any link that you want from the web and it will appear in your collection. Mixed media like video will usually embed in the collection too!



Add text

Adding text brings context and depth to your collections. You can add instructions, descriptions, or anything else!



Upload photo's

You can upload photos and pictures from your computer, or choose from our HD image library!



Add Bookmarks

You can also add any of your saved bookmarks to your collection by clicking the bookmark icon in the middle!



Upload PDF's

Upload PDF's by pressing the PDF button and selecting the document from your devices storage.



Add from other services

You can choose from our list of integrations to add content from other platforms!



Tweets



Video



YouTube



Google Drive



OneDrive

Record a Video!

Use the video button to record a Flipgrid video directly in the collection.

You can screen record and upload videos too!



Top Tip! Copy Collection

In edit collection mode, hit the gear icon in the top left and toggle the "copy collection" button. This will allow people to copy your collection – perfect for templates and assignments!

Visibility options

There are 3 different options for visibility

Public

Everyone is able to see your collection and it will appear on your public profile (Page 5)



Unlisted

Only people you share your collection with will be able to see it.



Private

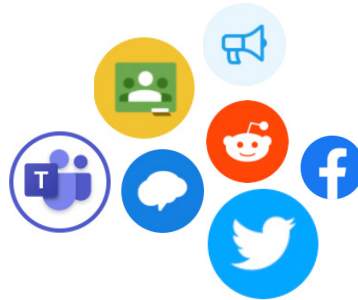
Only you can see your collection.



Sharing your Collection

You can share your Wakelet collection in a number of different ways!

Start by pressing the "share" button!



Integrations

We're integrated with your favorite platforms, where you can share collections to directly!

Copy the link

An easy way to share your collection is via the shortened URL via the share button.



QR Code

Make a QR Code which will take people directly to your collection! It's great for presentations and scavenger hunts!



Pro Tip – Reactions!

You can react to collections and individual items on Wakelet with a set of 5 emojis.

Here are a few ways you could use reactions:

- Class Activity
- Colleague Feedback
- Parent Reactions
- Quick Feedback
- Content Insights
- Polls & Voting
- Acknowledge Achievements



100

Export to PDF

Did you know that you can export your collection as a PDF? It's great for archiving and even printing out!



Embed Top Tip

Embed your Wakelet collection directly into your LMS or blog! Get the embed code via the share button and access lots of customisable design changes!

<> Embed

Public Profile

This is your public profile, It's what others will see when they find you on Wakelet!
Just click your profile photo to visit your profile.

Edit your profile

Change your name, add a bio, and add a profile photo and cover image.

Edit Profile

Add a section

Whilst editing your profile, click this button to add a section and organize your collections into subjects!

Add a new section



Top Tip!

You can add social links to your profile whilst in edit mode by clicking the '+' icon under bio



Below is an example of a profile from Brandi Reams!
You can check her profile out on Wakelet by searching **@BrandiReams**

Search Explore Home

Share Follow

Mrs. Reams
@BrandiReams

Beginning of the Year

e-Learning

Weekly Newsletters

Small Groups

Daily Resources

Tigers Have Fun!

Reading Resources

Math Resources

Good To Know

Professional Resources

Life

Beginning of the year

Meet the Teacher
5 Items

Classroom Expectations
5 Items

2020-2021 supply list
5 Items

e-Learning

K-2
VIRTUAL LEARNING

Archived Lessons
2019-2020 SCHOOL YEAR
DISTANCE LEARNING

Creating Student Accounts

Adding and Managing Student Accounts

Student Accounts on Wakelet

We've made it super easy for you to create and manage your students accounts on Wakelet. You can quickly import whole classes or individual students, and then manage their accounts whenever you like!

1

Adding your students accounts

Head to your Admin Panel, which can be accessed by clicking the three dots in the top right hand corner of your home area. Click the "Import" button.

Import

2

Choose your import method

Now select a service from where you want to import your students. You can choose from Google Classroom, Microsoft Teams, or Clever.



3

Select your classrooms/groups

After you've linked your account, you can select which group of students you want to import. When you're finished, just click "Add". That's it!



4

Managing Your Student Accounts

Once you've imported your students, they can then log in using SSO (Single Sign-On) and start using their new Wakelet accounts right away!

Head back to your Admin Panel to view all of your student accounts in one place, access their collections and profiles, and remove individual accounts or whole classes.

Year 5F English

4 Accounts

The Student Experience on Wakelet

We're dedicated to providing your students with a safe, secure and useful Wakelet experience!

Your students can use Wakelet to:



Create visual digital portfolios of all of their academic and personal achievements



Build and maintain their own corner of the web, where they can save and organize research, study, and collect learning resources



Collaborate with their classmates on group projects



Complete and submit digital assignments that you set for them on the platform



Capture the moments that make school so memorable



Keep a record of the awesome things they do throughout their school career

Safety first!



Wakelet is COPPA/FERPA and GDPR compliant



We've removed the Wakelet search function from student accounts



We don't share your students data



Student Wakelet accounts are private, meaning only you and students in the class can see each others content



SSO (Single Sign-on) ready - meaning your students use their existing school accounts to sign into Wakelet



We've removed any features or integrations that are for over 13's



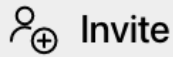
We're committed to maintaining a platform where your students feel safe and secure!

Inviting Contributors

Invite people to collaborate on your collection – in real time!

There are a few different ways you can invite people to add their own items to your collection.

Start by pressing the
“invite” button!



Copy the link

The quickest way to invite contributors is to share the “join link”. When they click this link, they will be taken to the collection.

Even if they are not logged into Wakelet they can still contribute to this collection.



Via the QR Code

Perfect for presenting, you can share the QR code on a screen, and people can scan it to join the collection!



Via user name or Email

If you want to send out an individual invitation, you can send it through Wakelet user name or email.



Via the Collab Code

You can also use a unique code. People can go to www.wakelet.com, and click “enter code” to collaborate if they don’t have an account. Or they can do it from within their home area!

Spaces

Permissions Top Tip!

Manage contributors via the **invite** button. **By default, no contributor can delete or change the collection, or other people’s contributions.**



What is a Space?

A space is a separate area in your account where you can invite people to collaborate and create their own collections! It’s perfect for teams, groups and classrooms!

To create a Space

Just click the plus button on the side panel of your home area.



Publish your Space

In Space Settings you can publish your space, making it appear as a public profile!



Collaborate in your Space

Click the members panel to invite people to collaborate, create their own collections and contribute to others. It’s a great way for a group of people to work on the same thing at once!



Invite members



Sam
@Samjordanuk
Owner

Joining a collection

Ways you can join a collaborative collection

Collaboration Code

Got a collaboration code? In your home area, just click group collections and then click the join collection button to enter your code.



Join Collection

Collaboration link

Got a link? simply click it to jump right in.



QR code

Simply open the camera on your mobile or laptop and point it towards the code to scan. You will be taken to the collection – just like magic!



Email / user name

If you've been invited to a collection, you'll receive an email. Follow the link in the email to join the collection and add your own content.



No Wakelet Account?

No problem! Just head to www.wakelet.com and click the enter code button. Use a collaboration code to join!

Enter code

Joining a Space

Space Link

Got a Space link? simply click it to jump right in and start collaborating!



Space Code

If you have a code, just click the plus button on the left hand panel of your home area. Click the Join a space button to enter the code and join the Space.

Got a code? [Join a space](#)



Email / user name

If you've been invited to a Space, you'll receive an email. Follow the link in the email to join the space and add your own content.

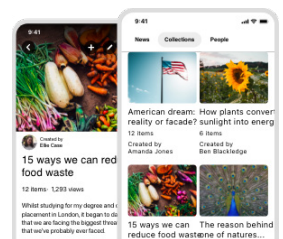
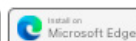


Want to leave a Space?

You can leave a Space at any time via the settings panel

Want to get more done?

You can speed up your work flow with our app and browser extension!



Amazing ways to use Wakelet

Some ideas on how to get started:

PreK-8

- Meet the teacher
- Ice breaker spaces
- Roll call
- Parent newsletters
- Virtual Field Trips
- End of year highlights
- Entry & Exit tickets
- Homework assignments
- Learning materials
- Field trip info
- Lesson plans
- Reflection Boards
- Sharing Resources

High School

- Class introductions
- Ice breakers
- Group projects
- Lesson plans
- Research projects
- Homework assignments
- Book reviews
- Portfolios
- Newsletters
 - Class news
 - After school clubs
 - Parent's evening
- Field trip info
- Progress collections
- Yearbook collections
- Book club
- Virtual library
- Reading lists
- Assignment briefs
- Virtual field trips

University

- Resource packs
- Staff Introductions
- Professional development
- Coursework submissions
- Assignment briefs
- Portfolios
- Research projects
- Society newsletters
- Group projects
- Reading lists
- Focus groups
- Progress collections

Staff Members

- Newsletters with:
 - Clients
 - Parents
 - PLN
- PD curation
- Staff collaboration
- Event recaps
- Sharing Resources
- Twitter chats
- Year books
- Lesson plans
- Student profiles
- Meet the team spaces
- Productivity resources
- Blogs
- Conference curation
- Wakelet Student Ambassador program

Personal Use

- Social bookmarking
- General bookmarking
- Digital portfolios
- Travel plans
- Small business sites
- Recipe boards
- Personal learning
- Scrapbooks
- Photo albums
- Journals & Blogs
- Work-out regimes
- Inspiration boards
- Gift idea boards
- Event planning
- Multimedia playlists
- Fan pages
- Local sports clubs
- Group activity sites

Get started at
wakelet.com

This ebook was inspired by 'The Educators Guide to Wakelet'

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